



## APPLICATION FOR DUPLICATE NEVADA OFF-HIGHWAY VEHICLE CERTIFICATE OF TITLE NRS 490.082 & 490.520

### INSTRUCTIONS – PLEASE READ CAREFULLY

If an original Nevada Off-Highway Vehicle (OHV) Certificate of Title has been lost, stolen, or mutilated, a duplicate title may be applied for 30 days after the last certificate of title was issued.

- The application must be completed by the legal owner of the OHV on file with the Department of Motor Vehicles.
  - The owner of the OHV is the lienholder, if applicable. If the OHV is leased, and there is no lienholder, the lessor is the owner of the OHV.
  - If there is no lienholder or lessor, the owner of record is the registered owner.
  - If the original title was issued with “AND” between the owners’ names, all owners must sign all documents.
    - A company stamp or printed name of the company is required if the title was issued in the name of a company, along with the signature and title of an authorized representative of the company.
- The “Requested By” area is to be completed if the Duplicate Nevada Off-Highway Vehicle Certificate of Title is to be mailed to a different address or person. An original notarized authorization letter is required whenever a title is mailed to someone other than a licensed Nevada dealer or the legal/registered owner.
- The application must be notarized.
- If a lien has been satisfied (paid in full), and the title was printed, the registered owner may sign the application if it is accompanied by an original notarized lien release. If the title is electronic, the lienholder must release their lien electronically and a title will be sent to the registered owner.
- If you are requesting the duplicate title be mailed to another state, a written statement is required. The statement must have the OHV description including VIN, year, and make. The statement must be issued by the other state’s agency responsible for issuing OHV titles and registrations verifying the Nevada Certificate of Title has not been surrendered to them.
- The Duplicate Title fee must be submitted with the application. **Do not send cash.** The title fee is \$20 when the OHV is remaining in Nevada. Off-highway vehicles not physically located or registered in Nevada have a \$35 title fee. Additionally, a Title Processing Fee in the amount of \$8.25 must be charged on all title transactions that involve a complete change of ownership. There has been a Technology fee associated to each transaction.
- The Duplicate Nevada Off-Highway Vehicle Certificate of Title becomes the valid title. Any attempt to use a previously issued title may constitute fraud, pursuant to **NRS 490.520**, which is considered a Gross Misdemeanor. If you locate an invalid title, return it to the Department immediately for disposal.

**All forms and fees (if any) must be mailed to the DMV OHV Section at the address above or taken to a licensed Nevada off-highway vehicle dealer. OHV transactions cannot be completed at DMV offices.**

# APPLICATION FOR DUPLICATE NEVADA OFF-HIGHWAY VEHICLE CERTIFICATE OF TITLE

Please Type or Print Using Blue or Black Ink

Vehicle Identification Number

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Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Date: \_\_\_\_\_

OHV Type:  Motorcycle  Snowmobile  All-Terrain Vehicle  Side by Side  Dune Buggy

Other (Please Explain) \_\_\_\_\_

**Registered Owner(s)/ Lessee Name(s) – (as listed on latest certificate of title). If more than two owners, complete and attach an additional Duplicate Title form.**

**Owner #1** Full Legal Name of Buyer: \_\_\_\_\_ and   
or   
As it appears on the Nevada Driver's License or Identification Card, or Business Name

Nevada Driver's License Number, Identification Card Number, or FEIN for a Business: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_ E-Mail (Optional): \_\_\_\_\_

Physical Address: \_\_\_\_\_  
Address City State Zip Code

Mailing Address: \_\_\_\_\_  
Address City State Zip Code

**Owner #2** Full Legal Name of Buyer: \_\_\_\_\_  
As it appears on the Nevada Driver's License or Identification Card, or Business Name

Nevada Driver's License Number, Identification Card Number, or FEIN for a Business: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_ E-Mail (Optional): \_\_\_\_\_

**Legal Owner- (as listed on latest certificate of title, if applicable)**

Lienholder/Lessor: \_\_\_\_\_  
Full Legal Name of Individual or Business

Nevada Driver's License Number, Identification Card Number, or FEIN for a Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Address City State Zip Code

**Complete if certificate of title is to be mailed to an address other than the address listed above.** If requested by a third party, a notarized letter of authorization must be attached. If the requestor is a Nevada licensed OHV dealer, the letter is not required to be notarized.

Requested By: \_\_\_\_\_

Address: \_\_\_\_\_  
Address City State Zip Code

## CERTIFICATION

I certify that I am the legal owner of the described off-highway vehicle and the original Certificate of Title has been

Lost  Stolen  Mutilated  Other \_\_\_\_\_

Please Explain

State of Nevada, County of \_\_\_\_\_

Subscribed and sworn to before me on \_\_\_\_\_

Date

By \_\_\_\_\_

Signature of Affiant

Notary Stamp

\_\_\_\_\_  
Notary Public or Authorized DMV Representative