



MOTOR CARRIER VEHICLE REGISTRATION APPLICATION CHECKLIST

(See Section C, for specific instructions)

A. General Registration Documentation Requirements

Check all that apply

1. MC011 Licensing Application Schedule: A
<https://dmv.nv.gov/pdfforms/mc011.pdf>
2. MC078 Power of Attorney Form (if a Reporting Service is indicated)
<https://dmv.nv.gov/pdfforms/mc078.pdf>
3. MC003 Vehicle Application: Schedule B
<https://dmv.nv.gov/pdfforms/mc003.pdf>
4. MC076 Registrant / Taxpayer Responsibilities
<https://dmv.nv.gov/pdfforms/mc076.pdf>
- Proof of Federal Employer Identification Number (FEIN)
- Note: All corporations and/or limited liability companies (LLCs) or sole proprietorships doing business in Nevada must be registered with the office of the Nevada Secretary of State. Information on registration requirements is available at the following link: <http://www.nvsos.gov/index.aspx?page=4>

All business entities must obtain a Business License from the Nevada Secretary of State.
Information is available using the following link: <http://www.nvsos.gov/index.aspx?page=267>

5. Proof of Ownership and Insurance
 - Title (original), or copy (front & back) if perfected Title, (and lease if applicable)
 - Original VIN Inspection (if applicable)
 - NV Permanent Insurance Card
 - Proof of Sales Tax (if applicable)
6. Heavy Vehicle Use Tax (HVUT) Form 2290 (all vehicles with a GVW of 55,000 lbs. or more)
<http://www.irs.gov/pub/irs-pdf/f2290.pdf> (must have stamp from IRS or "e-file" watermark)
7. Smog Certification (if applicable)
<https://dmv.nv.gov/emission.htm>
8. RD159 Farmer Rancher Affidavit (If Applicable)
<https://dmv.nv.gov/pdfforms/vp159.pdf>
9. Copy of Principal's current driver's license

B. IRP Registration Documentation Requirements *(In addition to the documents specified in Section A)*

1. MC006 Mileage and Weight Application: Schedule C
<https://dmv.nv.gov/pdfforms/mc006.pdf>
 2. MC078 Power of Attorney Form requirements for IRP Registrations (In Addition to Requirements of A2.)
 3. If Consolidation for IFTA purposes is checked on application, include the following:
 - Copies of the non-Nevada Registrations
 - Authorization from the affected IFTA member (Consolidation Letter)
 - Letter of Good Standing from the IFTA Jurisdiction (if applicable)
 4. MC004 Average per Vehicle Distance
<https://dmv.nv.gov/pdfforms/mc004.pdf>
 5. MC040 IRP Registration Certification
<https://dmv.nv.gov/pdfforms/mc040.pdf>
 6. Active DOT # must be provided (if leasing onto another carriers authority, a VIN specific letter from that carrier listing the DOT # as well as a copy of the lease agreement is required)
 7. 3 Separate Proofs of Residency (Cannot be a wireless bill / Must be a Physical Nevada Address / a “drop box” or “virtual office” is not a proof of residency)
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C. Motor Carrier Vehicle Registration Application Checklist Instructions

Section A: General Registration Documentation Requirements:

The “General Registration Documentation Requirements” checklist shall be used by the Motor Carrier Division for all Motor Carrier Vehicle registrations which include 100% Nevada Only and International Registration Plan (IRP).

As appropriate, this checklist may also accompany the “Additional IRP Registration Documentation” checklist for apportioned registrations (Sec B)

For access to listings of all corporations and limited liability companies registered with the Nevada Secretary of State’s office please access the following link:

<http://nvsos.gov/sosentitysearch/>

Section B: Additional IRP Registration Documentation Requirements:

The “Additional IRP Registration Documentation Requirements” checklist shall be used by the Motor Carrier Division when issuing an apportioned registration. This checklist shall also be used to verify the carrier is not relocating from another jurisdiction into Nevada. Carriers relocating to Nevada are not permitted to estimate mileage on their IRP application. If actual mileage from a previous jurisdiction is available it must be used to correctly calculate jurisdictional fees.

Note: All forms are available on Motor Carrier's website: dmv.nv.gov/mcforms.htm

Applicant: please print your full legal name, title, sign, and date.

Printed Full Legal Name and Title

Signature

Date

For Office Use Only

- Previous Account Entries (Verify Applicant Has Not Had a Previous Account)
 - IRP Clearinghouse (Previous Account)
 - IFTA Clearinghouse (Previous Account)
 - 1) If a previous account is found, reopen the account using the same account number.
 - 2) If the account was from out-of-state, open using a new account number.

By signing in the space provided below, I certify that I have reviewed and verified all of the above documentation.

*DMV Employee's Printed Name and/or
DMV employee Application ID Number*

DMV Employee's Signature

Date