

**ELECTRONIC DEALER, REBUILDER, OR  
LESSOR'S REPORT OF SALE OR  
LEASE MANUAL  
(CVR Users)**

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## **Overview**

When a Dealer, Rebuilder or Lessor's Report of Sale (DRS) is required, dealers new to the Electronic Dealer Report of Sale Program (EDRS) will utilize a web-based system developed by the Nevada Department of Motor Vehicles Information Technology Division (MVIT) using the Motor Vehicle Industry Portal (MVIP) to transmit vehicle and owner information to the DMV. Existing participants in the EDRS program will still have the option to electronically transmit the same information using Computerized Vehicle Registration (CVR), a third-party vendor. The DMV will hold the data in a temporary table for 60 calendar days from the date of sale. The dealer will not be able to query or access the DMV databases; however, limited changes to the vehicle and owner information will be possible during the 60 days the data is held in the temporary table.

Through EDRS, customers who possess a Nevada Driver License, Nevada Identification Card or businesses with a Federal Employer Identification Number (FEIN) will have the option to register their vehicle via the Internet. Customers using the web may choose to receive new license plates or transfer their current, valid license plates to their new vehicle and use applicable credits.

## **General DRS/EDRS Information**

### **When a DRS/EDRS is Required**

A Dealer, Rebuilder, or Lessor's Report of Sale or Lease (DRS) is the primary document used to register a vehicle sold or leased to a Nevada resident by or through a licensed Nevada dealer.

A DRS must be issued when another dealer purchases a new or used vehicle for personal or business use that they are not authorized to resell. In addition to issuing a DRS, the selling dealer must collect and remit sales tax.

### **When a DRS/EDRS is NOT Required**

A Nevada dealer may not issue a DRS to:

- Themselves.
- Other dealerships – for wholesale vehicles to be resold by that dealership.
- An out-of-state resident purchasing a vehicle in Nevada.
- An out-of-state dealership when handling a sale as a courtesy delivery.
- Buyers of off-road vehicles. These vehicle sales are handled by the Off Highway Vehicle section of the DMV..
- For a Recreational Park Trailer. (Recreational Park vehicles are registered through Manufactured Housing).

### DRS/EDRS Form Requirements

A DRS/EDRS is issued the same day the purchase or lease of a vehicle becomes final. The date of transaction cannot be changed and is equivalent to the date of sale.

For sales to individuals, the name of the purchaser that appears on the DRS/EDRS must be the full legal name as it appears on the purchaser's driver's license or state issued identification card.

A dealer must furnish a copy of the DRS/EDRS to the buyer not less than 10 calendar days before the expiration of the temporary placard, NRS 482.423 and 482.424. The dealer placard is given to the buyer of a vehicle upon entering into a contract of sale for a vehicle. The dealer placard is valid for thirty (30) calendar days after the date the contract of sale was signed. A Placard Date Calculator is available on the DMV website to ensure the correct expiration date is used. <http://www.dmvnv.com/olbl.htm>

The DRS/EDRS must be completed in full and all information must match the information contained on the Manufacturer's Certificate of Origin or outstanding title and meet formatting requirements.

The DRS must be typed or printed clearly in ink. Ensure "EDRS" is written or stamped in front of the DRS Control Number when processed using CVR and using a DRS book from the DMV.

### Correcting an EDRS

If an error is made on an EDRS, do not use correction fluid or correction tape to correct the information. All corrections must be made online using the DMV's website below:

CVR Users: [https://dmvapp.nv.gov/dmv/vr/edrsdealer/edrs\\_Login.aspx](https://dmvapp.nv.gov/dmv/vr/edrsdealer/edrs_Login.aspx)

Recall requests for an EDRS must be completed by using the DMV's website. The recall requests will be reviewed by the DMV's Compliance Enforcement Division (CED) before documents are returned. The DMV's Title Section will only return title work when directed to do so by CED.

### Duplicate DRS/EDRS

If any copy of the DRS is lost, **DO NOT ISSUE A SECOND DRS.**

1. Using CVR and a DMV issued DRS book.
  - a. Make a photocopy of the lost DRS from the DRS book and write or stamp the following statement on the photocopy:  
**"I hereby certify that this is a true and exact copy of the original."**
  - b. An authorized agent of the dealership must sign or initial the statement.

### **Submitting a DRS/EDRS**

After the vehicle is sold, the dealer must submit the required documents to the Department's Carson City Title office to complete the transfer of ownership.

- If the vehicle is new, the documents must be submitted within 20 calendar days of the date of transaction.
- If the vehicle is used, the documents must be submitted within 30 calendar days of the date of transaction.
- If a correction was made to the EDRS, include a copy of the updated EDRS with an original signature.
- The DRS/EDRS must be properly and legibly completed. Incomplete or incorrect information will result in the return of documents and delays for all parties involved.
- Information on the DRS/EDRS must match the information on the Manufacturer's Certificate of Origin or the applicable Certificate of Title.
- Title fees must be submitted with the DRS/EDRS.

### **DRS/EDRS Copy Distribution**

- An original copy (white, if obtained from a DRS book) must be attached to all original required title documents and forwarded to the Title Section in Carson City. If an update was made to the EDRS, include a copy of the updated EDRS with an original signature.

Department of Motor Vehicles  
Attn: Titles  
555 Wright Way  
Carson City, Nevada 89711

- The customer's copy (green, if obtained from a DRS book) is given to the purchaser and is used to register the vehicle. The vehicle must be registered before the expiration date on the Dealer's Placard. Late fees will be assessed if the vehicle is not registered within the thirty (30) calendar day period. If an update was made to the EDRS, include a copy of the updated EDRS with an original signature.

Customers must submit their insurance information at the time they are registering their vehicle. Nevada law requires registered owners to maintain insurance coverage on registered vehicles, from an insurance company licensed with the Department of Insurance in the State of Nevada to avoid a minimum \$250 fine.

- The dealer's copy (yellow, if obtained from a DRS book) is the dealer's record of sale and must be retained for 7 years from the date of transaction or 3 years after the dealership has gone out of business. If a

correction was made to the EDRS, include a copy of the updated EDRS with an original signature.

### **DRS/EDRS Extensions**

If a dealer is unable to submit the DRS/EDRS and title documents to the Department within the statutory time frame, the dealer may request an extension of time. A request for an extension must be submitted to an Occupational and Business Licensing office on a "Report of Sale Extension Request" (form OBL275).

## **DMV Assistance**

### **DMV Web Connectivity Help**

If there is a problem accessing the DMV website contact the DMV's helpdesk via e-mail at [DMV\\_help@dmv.nv.gov](mailto:DMV_help@dmv.nv.gov). The helpdesk is available Monday through Friday, 8:00 a.m. to 5:00 p.m. and on Saturday from 8:30 a.m. to 4:30 p.m.

- Before contacting the DMV's helpdesk, please ensure your internet access is working.
- Minimum PC requirements are:
  - Windows XP,
  - DSL 100 BPS,
  - Internet Explorer 6 or higher, and
  - Pentium 4 or above.
- Requirements for an optimal web connection are:
  - Internet Speed – DSL 100 BPS, or better.
  - Internet Explorer 8 or higher
- To request your password be changed or reset a principal must complete a "Letter of Authorization" (form OBL276) and submit it to the Occupational Business License (OBL) section of the DMV.

## **EDRS using CVR**

### **Completing an EDRS (form VP-101)**

Below you will find information on the completion of the EDRS using CVR.

Please note: If any information is missing or format is not correct, the EDRS will be rejected and the purchaser will not be able to register their vehicle online. If information is found to be missing at the time of registration, the purchaser will be asked to return to the dealership to have the EDRS corrected. The title work will also be returned to the dealership for correction. All EDRS corrections must be completed online using the EDRS Update Report.

1. Stamp, type, or write "EDRS" in front of the Control Number on the DRS.
2. Vehicle Identification Number: Completion of the DRS (form VP101) is the dealer's confirmation that a physical inspection of the vehicle identification number was completed. This information must match the vehicle, as well as all corresponding documents. If the vehicle is a motor home, indicate the chassis frame number. NRS 482.215 and 482.235 require the vehicle identification number be used when registering a vehicle.
3. Vehicle Description:
  - Year – must be four numbers
  - Body Type – Current Body Types are on the Nevada DMV Website at: <http://www.dmvnv.com/vehbody.htm>.
  - Model – maximum 20 characters, do not include special charactersMake – Current Makes are on the Nevada DMV Website at: <http://www.dmvnv.com/vehmakes.htm> NRS 482.245 requires the vehicle description be on the vehicle registration and title.
4. Fuel: When the vehicle is bi-fuel, both fuel types must be entered. For trailers, enter "O." NRS 482.215 requires a vehicle to pass an emission test in certain areas of Clark and Washoe counties. Some fuel types are exempt from emission tests, and some fuel types require specific emission tests.
5. MSRP: MSRP is the Manufacturer's Suggested Retail Price. Base MSRP is required for all new vehicles. For used vehicles enter "0.00." Per NRS 371.050, the MSRP will determine the value of the vehicle to calculate the basic governmental services tax and applicable supplemental governmental services taxes to be charged.
6. Unladen Weight: Unladen weight is required for new motor truck, truck tractor, trailer, or bus vehicles. For other vehicle types or used vehicles, enter "N/A." Per NRS 482.483 the unladen weight of the vehicle is used to determine additional registration fees.
7. Axles – Record the number of axles.
8. Cylinders/Rotors – Record the number of cylinders or rotors, must enter two numbers. For a trailer enter "00."
9. Gross Weight: The gross weight is required for new motor truck, truck tractor or bus vehicles. For other vehicle types or used vehicles, enter "N/A." The declared gross weight is used to determine the value of the vehicle when calculating the registration fee, basic governmental services tax, and applicable supplemental governmental services taxes charged in accordance with NRS 371.050.
10. Length: The unit length is required for all travel trailers and motor homes. For other vehicle types enter "N/A." NRS 484.739 outlines the restrictions

on vehicle length.

Note: A Certificate of Title will not be issued without complete information for the travel trailer or motor home.

11. County Based In: County in which the vehicle is going to be located must be included on the EDRS per NRS 482.245. According to NRS 371.045, counties are permitted to charge a supplemental governmental services tax. NAC 445B.593 and 594 identify the requirement for emission testing if the vehicle is based in certain areas of Clark and Washoe counties.
12. Date of Transaction: NRS 482.215 requires the actual date of the sale or lease be entered onto this form. This date may not be changed, extended, or altered.
13. Placard Number: Enter the number of the Dealer Placard that was issued to the customer. If a Dealer Placard was not issued for a lease buy out, enter "LEASE BUY OUT." NRS 482.423, 482.4235, 482.434, and 482.4345 provide for the authority to issue a temporary placard. The placard number is required on the EDRS for auditing purposes.
14. Full Sale Price: Enter the full sale price of the vehicle, including the sales tax. If the vehicle was leased, enter "0.00" in place of a sales amount. If the vehicle was donated, enter the word "N/A." NRS 482.096, 372.025 and 372.065 define purchase price, gross receipts, and sale price, respectively.
15. Placard Expiration Date: Enter the expiration date of the Dealer Placard. The placard expiration date is required on the EDRS for auditing purposes.
16. Sales Tax Collected: Based on the sale of the vehicle, indicate "YES" or "NO" by marking the appropriate box. Please note that NRS 372.105 requires Nevada licensees to collect sales tax on all retail sales in Nevada.
17. This transaction is a: Based on the transaction type, mark the appropriate box for sale or lease. NRS 482.423, 482.4235, 482.434 and 482.4345 govern vehicle sales and leases.
18. Rebuilt Vehicles: Indicate whether the vehicle was rebuilt or not by marking the appropriate box. Mark "Yes" if the vehicle has been rebuilt or reconstructed. Mark "No" if the vehicle was not rebuilt or reconstructed. NRS 482.245 requires disclosure when a vehicle has been rebuilt; NRS 482.098 defines a rebuilt vehicle.
19. Odometer Reading: Record the actual reading of the vehicle's odometer apparatus, number must be greater than "0." Mark the box that best describes the odometer reading based on the stated options (1. Actual Miles, 2. Exceeds mechanical limits, 3. Not actual – odometer discrepancy or 4. Exempt – over 9 years old). NRS 482.245 requires odometer

reading and disclosure.

20. Sold To: Record the registered owner's full legal name exactly as it appears on the customer's driver's license, identification card or business license. This is the name that will be recorded on the vehicle registration certificate and Certificate of Title when created. Customers purchasing a vehicle(s) for a business are not required to present their business license. NRS 481.0515 requires the customer's full legal name be placed on the vehicle registration and title.

Note:

- If the registration is to read "doing business as" enter "DBA" preceding the business name.
  - If the vehicle is leased, the word "Lessee" must be included after the full legal name of the lessee(s).
  - If there is more than one Lessee, separate the Lessees with a semi-colon ";".
  - If the vehicle is leased, the word "Lessor" must be included after the full legal name of the lessor. When listing the owners on a lease, please enter the Lessees first then the Lessor.
  - The first person entered on the EDRS is the primary owner. The primary owner's information will be used for mailing correspondence for registration renewals and in the future for registering the vehicle on the internet.
  - There is a limit of three owners, regardless of the combination when using dealer management programs, such as CVR. When a fourth and/or fifth owner must be added, the dealer will add owners by logging into the DMV website at [https://dmvapp.state.nv.us/EDRSDealer/EDRS\\_Login.aspx](https://dmvapp.state.nv.us/EDRSDealer/EDRS_Login.aspx) and submit the additional owners after the record has been transmitted.
  - The only limitation of four owner combinations is three registered owners and one Transfer on Death individual. Otherwise the four owners can be any combination for sale or lease.
  - Five owner combinations allowed are:
    - Four registered owner and one lienholder.
    - Three lessees, one lessor and one lienholder.
    - Four lessees and one lessor.
21. And/Or: If the registration and title are in more than one name, the

appropriate box must be marked to indicate “and” or “or.” Using “and” will require the signatures of all persons on the title to release interest in the vehicle. “OR” will allow one person’s signature on the title to release interest in the vehicle.

Note: Do not mark either box when the transaction is a lease.

22. Nevada Driver’s License, Identification Card Number, or FEIN for businesses: Enter the number based on the document presented during the purchase transaction. Per NRS 481.0515 the customer’s full legal name must be placed on the vehicle registration and title. The DMV will use these numbers to ensure the full legal name of the owner is placed on the registration and title.

Note:

- If the customer does not have a Nevada driver’s license or Nevada Identification Card, “No NV DLN” must be printed in the registered owner’s information area.
- Customers purchasing a vehicle(s) for a business that does not have an FEIN (Federal Employer Identification Number), enter “No FEIN.”
- Do not enter or use the customer’s social security number.
- Scanning the bar code on the customer’s Nevada Driver’s License will ensure the customer’s data is captured accurately.
- If the customer does not have a Nevada Driver’s License, Nevada Identification Card or FEIN, they will not be eligible to register their vehicle online.

23. Physical Address: Record the registered owner’s physical address information. NRS 482.215 requires DMV to obtain the customer’s physical address. If the customer is homeless, he/she may use the address of a shelter as a physical address.

Note:

- If the vehicle is leased, identify the address as “Lessee” or “Lessor.”
- If there is more than one Lessee, separate the Lessees with a semi-colon “;”.
- Do not enter “SAME AS ABOVE” or other variation, an address must be entered.
- The Physical address should not be listed as a post office box.

24. Mailing Address: Record the registered owner's mailing address information. If the customer is homeless, he/she may use United States Postal Service, General Delivery or the address of a shelter as a mailing address. This is the address the purchaser's registration renewals will be mailed to. At this time, foreign addresses cannot be sent electronically, the DRS will have to be handled manually. NRS 482.245 requires DMV to obtain the customer's address. NRS 482.280 requires DMV to mail the registration renewal notices before the registration expires.

Note:

- If the vehicle is leased, identify the address as "Lessee" or "Lessor."
- If there is more than one Lessee, separate the Lessees with a semi-colon ";".
- Do not enter "SAME AS ABOVE" or other variation, an address must be entered.

25. Lienholder/Lessor Name: Include the name of the lienholder or lessor. This is the legal owner of the vehicle. NRS 482.245 requires the lienholder or lessor name be placed on the title.

Note:

- Write "NONE" if there is no lien against the vehicle.
- Indicate the legal owner's title by writing "Lessor" after the legal owner's name.

26. Nevada Driver's License, Identification Card Number, or FEIN for businesses: Enter the number from the document presented during the purchase transaction. Per NRS 481.0515, the customer's full legal name must be placed on the vehicle registration and title. The DMV will use these numbers to ensure the full legal names of the owners are placed on the registration and title.

Note:

- When the lienholder or lessor is a business, enter the FEIN.
- When the lienholder or lessor is an individual enter the Nevada DL or ID number.
- If the lienholder or lessor is a business and does not have a FEIN, enter "No FEIN."
- If the lienholder or lessor is an individual and does not have a Nevada DL or ID, enter "No NV DLN or ID."

27. Address: Record the legal owner's address information.

28. Seller's Business Name: Enter the complete licensee's name as it appears

on the Nevada DMV business license. NRS 482.423, 482.4235, 482.434, and 482.4345 require the name and address of the seller.

29. DMV Business License Number: Enter the licensee's DMV business license number as it appears on the business license issued by the Department per NRS 482.423, 482.4235, 482.434 and 482.4345.
30. Mailing Address: Enter the licensee's mailing address information per NRS 482.423, 482.4235, 482.434, and 482.4345.
31. Authorized Representative Printed Name: Enter the name of the authorized representative of the business per NRS 482.423, 482.4235, 482.434, and 482.4345.
32. Authorized Representative Signature: The authorized representative must sign the DRS/EDRS per NRS 482.423, 482.4235, 482.434, and 482.4345.



555 Wright Way  
 Carson City, NV 89711  
 Reno/Sparks/Carson City (775) 684-4DMV (4368)  
 Las Vegas area (702) 486-4DMV (4368)  
 Rural Nevada or Out of State (877) 368-7828  
[www.dmvnv.com](http://www.dmvnv.com)

**DEALER, REBUILDER, OR LESSOR'S REPORT OF SALE OR LEASE**

This form must be completed in full

1 - EDRS Control # **E X X X X**

Please Print or Type in blue or black ink  
 Vehicle Identification Number

2 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Year 3 Body Type 3 Model 3 Make 3  
 Fuel 4 MSRP 5 Unladen Weight 6 Axles 7  
 Cylinders/Rotors 8 Gross Weight 9 Length 10 County Based In 11  
 Date of Transaction 12 Placard Number 13  
 Full Sale Price 14 Placard Expiration Date 15

16 Sales Tax Collected  Yes  No 17 This transaction is a  Sale  Lease 18 Rebuilt Vehicle?  Yes  No

19 Odometer Reading (as shown on apparatus) \_\_\_\_\_ **NO TENTHS**  
 1. Actual Miles  
 2. The mileage stated is in excess of its mechanical limits.  
 3. The odometer reading is not the actual mileage. **WARNING – ODOMETER DISCREPANCY**  
 4. Exempt – Model year over 9 years old.

20 Sold to: \_\_\_\_\_ 21  and  or  
 Full Legal Name \_\_\_\_\_  

First
Middle
Last

22 Nevada Driver's License, Identification Card Number, or FEIN for businesses \_\_\_\_\_  
 Full Legal Name \_\_\_\_\_  

First
Middle
Last

Nevada Driver's License, Identification Card Number, or FEIN for businesses \_\_\_\_\_

23 Physical Address \_\_\_\_\_  

Address
City
State
Zip Code

24 Mailing Address \_\_\_\_\_  

Address
City
State
Zip Code

25 Lienholder/Lessor Name \_\_\_\_\_

26 Nevada Driver's License, Identification Card Number, or FEIN for businesses \_\_\_\_\_

27 Address \_\_\_\_\_  

Address
City
State
Zip Code

28 Seller's Business Name \_\_\_\_\_

29 DMV Business License Number \_\_\_\_\_

30 Mailing Address \_\_\_\_\_  

Address
City
State
Zip Code

31 Authorized Representative Printed Name \_\_\_\_\_

32 Authorized Representative Signature \_\_\_\_\_

**NRS Chapter 482 requires the selling dealer to submit this copy to the DMV, at the address above.**

VP101 (Rev. 9/2006)

## **Completing the EDRS Update Report**

1. Access the DMV Website at:  
[https://dmvapp.nv.gov/dmv/vr/edrsdealer/edrs\\_Login.aspx](https://dmvapp.nv.gov/dmv/vr/edrsdealer/edrs_Login.aspx)
2. Enter your User ID and Password
  - a. Selecting the Submit button will log you into the EDRS Search page.
  - b. Selecting the Reset button will clear this page.
  - c. Selecting Change Password will allow you to change your password.

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**State of Nevada  
Department of Motor Vehicles**

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**Electronic DRS - Dealer Login**

**EDRS Dealer Maintenance**

REGION: UAT

User Logon ID:

Password:

[Forgot Password](#) [Change Password](#)

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3. Enter your DMV Business License Number and the EDRS number. Do not abbreviate either number, include all leading zeros.
  - a. Selecting the Submit button will retrieve the EDRS record.
  - b. Selecting the Clear button will clear this page.
  - c. Selecting the Log Off button will move you back to the Dealer Login page.

	Please enter your Dealer # and the EDRS number below and click SUBMIT.	
<b>Dealer Number</b>	<input type="text"/>	
<b>EDRS Number</b>	<input type="text"/>	
<input type="button" value="Submit"/>	<input type="button" value="Clear"/>	<input type="button" value="Log Off"/> <input type="text"/>

4. The EDRS Record will open and all fields can be edited with the exception of:
  - a. DRS Number
  - b. Purchase Date
  - c. Placard Number
  - d. Placard Expiration Date
  
5. Correct or change data as needed.
  - a. Selecting the Update button will save the changes and open a page where you must print the EDRS Update Report. After the report has printed, select the "X" in the upper right hand corner to close the page. This will move you back to the EDRS Search page.
  - b. Selecting the Reset button will remove any changes entered.
  - c. Selecting the New EDRS button will move you back to the EDRS Search window.
  - d. Selecting the Log Off button will move you back to the Dealer Login page.
  
6. Complete the Seller's section of all three copies of the EDRS Update Report. Enter the business name, mailing address, printed representative's name and signature.
  - a. One copy must be submitted to titles with original signature and original white DRS and titling documents.

- b. One copy must be given to the customer with original signature and original green DRS to register the vehicle.
  - c. One copy must be kept in your file with the original yellow DRS.
7. Recall DRS; select the check box when the recall of a DRS is necessary. The DRS recall request will be sent to DMV Compliance Enforcement for review. No further changes, including processing of the title or registration may be made to this DRS at this time, so please ensure this feature is used with caution.



555 Wright Way  
 Carson City, NV 89711  
 Reno/Sparks/Carson City (775) 684-4DMV (4368)  
 Las Vegas area (702) 486-4DMV (4368)  
 Rural Nevada or Out of State (877) 368-7828  
[www.dmvnv.com](http://www.dmvnv.com)

**EDRS UPDATE REPORT**

EDRS # N591100  
 Dealer Stock # G45J2

Vehicle Identification Number

**3MARM15J2RR612829**

Year 1994 Body Type VEH-STATION WAGON Model TRACER TRI Make MERCURY  
 Fuel GASOLINE MSRP 18000.00 Unladen Weight 0 Axles 2  
 Cylinders/Rotors 06 Gross Weight 0 Length 0 County Based In CLARK  
 Date of Transaction 2008-05-28 Placard Number 000398302  
 Full Sale Price 1414.14 Placard Expiration Date 2008-06-28  
 Sales Tax Collected YES Sale or Lease SALE  
 Rebuilt Vehicle NO New or Used USED  
 Odometer Reading 0 Odometer Reading Type: EXEMPT  
 Number of Owners 2

**Sold to Owner #1** Owner Name Code REGISTERED Owner Comb Type OR  
 Full Legal Name GREGORY KIP TAYLOR  
 Owner Type INDIVIDUAL ID Type DRIVER'S LICENSE DL/ID/FEIN # 1112223334  
 Mailing Address 5370 E CRAIG RD APT 1423 LAS VEGAS CLARK NV 891152116  
 Physical Address 5370 E CRAIG RD APT 1423 LAS VEGAS CLARK NV 891152116

**Sold to Owner #2** Owner Name Code REGISTERED Owner Comb Type NONE  
 Full Legal Name AVA KAY TAYLOR  
 Owner Type INDIVIDUAL ID Type DRIVER'S LICENSE DL/ID/FEIN # 1112223334  
 Mailing Address 5370 E CRAIG RD APT 1423 LAS VEGAS CLARK NV 89115  
 Physical Address 5370 E CRAIG RD APT 1423 LAS VEGAS CLARK NV 89115

**Seller's Business Name** \_\_\_\_\_  
 DMV Business License Number A4  
 Mailing Address \_\_\_\_\_  
 Authorized Representative Printed Name \_\_\_\_\_  
 Authorized Representative Signature \_\_\_\_\_

**NRS Chapter 482 requires the selling dealer to submit this copy to the DMV, at the address above.**  
 VP240 (5/2008)